

JEREMY J. DEPRISCO

136 W ANTHONY AVE
BLOOMSBURG, PA 17815
570.387.0479
INFO@MINDSPEAK.COM
[HTTP://WWW.MINDSPEAK.COM](http://WWW.MINDSPEAK.COM)

WORK EXPERIENCE

SEPT 2002 - PRESENT

Geisinger Health System Danville, PA

Current assignment: System Analyst Senior (EpicCare Trainer, WebApps Analyst)
Assists providers and clinic staff with training and support for EpicCare medical record software. Also works with WebApps team to develop on-line solutions and support functions for several applications. This position is highly team-oriented and customer-driven. Works with outpatient and inpatient staff.

Teaching credentials completed for:
Outpatient EpicCare (all phases Classic & Hyperspace), ROI
MyChart, EpicCare Inpatient Phase 1, Provider/Non-Provider Trainer
Project Lead for Release of Information (ROI)

Member: Geisinger Cultural Diversity Taskforce, LMS Technical Oversight Committee

Past assignment: File Clerk, Anti-Coagulation Clinic

OCT 2001 – SEPT 2002

Remit Corporation Bloomsburg, PA

System Administrator

Managerial position responsible for overall performance of Novell network, 30 user workstations and phone system. Worked with software and telecommunications vendors to apply technology to business problems. Accomplishments include:

- Identified and corrected weaknesses in data backup process
- Identified electrical grounding problems in server room
- Worked with consultants to increase productivity of Novell network
- Successfully migrated data and applications to new server hardware
- Used web and FTP connections to improve credit bureau reporting
- Increased data entry productivity via software solutions (TextPad)
- Brought all IT projects together for better management

SEPT 1997 - MAR 2001

HealthAmerica (A Coventry Health Plan) Harrisburg, PA

Information Administrator, Group Administration Department

Worked with technical and business staff to improve accuracy/efficiency of AR and Enrollment departments.

- Automated weekly and month-end reporting via *Access* and *Excel*
- Worked on Electronic Data Interchange team
- Created a cash control *Access* database to track cash receipts
- Eliminated a manually processed 965-page aging report by creating an on-line electronic aging report with *Monarch* and *Access*
- Reduced manual computation and research for incoming premium payment records via *Access* queries and reports. (Example: 2 weeks to 2 hrs)
- Drafted a special integrated *Access* and *Excel* class. Created helpful tools for the staff to empower them to be more productive with computers

Prior to being Information Administrator, positions held included AR Analyst and Information Analyst.

JUN 1996 - SEPT 1997

Edward Blank Associates, Inc. (A Division of IQI, Inc.) Hazleton, PA
Telemarketing Sales Support/Payroll Assistant, Computer Technician
(Nov 96 - Sept 97) Prepared Lotus spreadsheets and other reports for call center management, account reps and clients. Other duties: Desktop computer maintenance, system administration, and operation of Unix-based call processor.

Telemarketing Sales Representative (Jun 96 - Nov 96.) Placed calls via computer automated dialer to applicants for First USA Bank credit cards. Successfully completed consumer credit card applications training and all related policies and procedures.

JUN 1995 - SEPT 1997

Journal Newspapers, Inc. White Haven, PA
Part-time sales representative, columnist, graphic artist, copy editor
Was instrumental in the computerization of billing department

SPECIALTY Data analysis, process improvement and problem solving using technology

Business Software: Microsoft Office Suite (Access, Excel, Word, Outlook, PowerPoint), Lotus 1-2-3, Monarch, Visio Standard, MS Works, Word Perfect, Sidekick, and QuickBooks. Completed Intermediate and Advanced Microsoft Access 7.0 training.

Operating Systems: MS-DOS, Windows 3.x, 95, 98, ME, XP, Novell 5.0

Desktop Publishing & Image Editing: Macromedia Captivate, Adobe PhotoShop Elements, Impatica, Blackboard, Serif Page Plus 3.0 (PageMaker clone), Quark, MacDraw Pro, Omnipage Pro, Adobe Acrobat, Jasc PaintShop Pro

Internet: Dreamweaver, Netscape, Internet Explorer, Eudora, AOL Press, Adobe Pagemill, FrontPage, FTP programs, MS LiveMeeting

Audio & Video Editing: Cakewalk Pro Audio 9.0 (Cakewalk user since 5.0), Sonic Foundry Acid Pro 3.0, Sonic Foundry Sound Forge 5.0, Sonic Foundry Video Factory, Real Producer 8.0, Easy CD Creator, Roland VS-1680

Call Center & Misc: PASCAL, EIS Call Manager (UNIX telemarketing interface), IDX AR & Enrollment Module, TextPad, GEAC AR Module, Debt\$Net collection software, SmartDial, wIntegrate, PicLAN, EpicCare, MyChart

Typing speed: 40-50 WPM

EDUCATION

AUG 2002 - PRESENT

Bloomsburg University of Pennsylvania, Bloomsburg, PA
Currently enrolled in Communications degree program, attending part-time. Bachelor's degree program; course work includes intercultural studies, rhetoric, and creative writing. Member of Lambda Pi Eta (Communication Studies honor society).

MAR 2005

Fundraising Seminar "Nonprofit Special Event Management"
0.4 CEU - Bloomsburg University

MAY 2002

CompuMaster seminar: "How to Troubleshoot, Tune Up and Maintain PCs"
1.2 CEU (or 12 contact hours)

AUG 1994 - MAY 1996

The Pennsylvania State University, Hazleton, PA
A.S., Business Administration (included credits in Mgmt Info Sys)
Graduated with Distinction May 10, 1996 (3.78 GPA)
Dean's List: Spring, Summer & Fall 1995, Spring 1996

AUG 1992 - MAY 1993

Bloomsburg University of Pennsylvania, Bloomsburg, PA

Non-degree Student 1993 (4.0 GPA)

Transfer credit to Penn State; Dean's List: Fall 1992, Spring 1993

Program of study: *Orchestral Music, String Bass & Philosophy*

**ADDITIONAL
EXPERIENCES
& ACTIVITIES**

Bengali Assoc. of Bloomsburg (2004 –) Grant co-writer, honorary member, special event coordinator

Bloomsburg to Bangladesh (East Asian Fusion Group) Fall 2003 - present
Hindustani, Bangladeshi & East/West Fusion in Central PA

The Bodó Band (Hungarian Folk Group) – Mar to Jun 2003

Performed throughout Central PA and toured Washington, Oregon and Northern California – www.bodoband.org

Critical Network Technologies Seminar, Williamsport, PA

Sponsored by CSR Enterprise Networks and CISCO Systems, topics covered included: Intrusion Detection, Virtual Private Networks, IP Video Surveillance, Wireless Networking, Security, IP Telephony. (September 18, 2002)

COMPEER Volunteer 2001 - 2003

Northeast Regional Folk Alliance - Professional folk music organization; Member and Northeast Regional Folk Alliance Conference attendee 1996 - 2000.

ASCAP (American Society of Composers, Authors and Publishers)

Writer member 1993 – present; Publisher member 2002 - present

Event Coordinator/MC (various locations) 1994 - 1997

The Rainbow's End Theatre Company 1993 - 1995. Wrote, arranged original music; performed for community children's theatre productions.

MINDSPEAK.COM (1995 -) Webmaster, content writer

Bloomsburg Players 1993 – 1994

Bloomsburg University Community Orchestra 1993 – 1994, Spring 2002

Composer/Producer & Audio Recording Engineer 1990 - present

Experience includes working with theatre, radio, publishers and copyrights.

Recordings include: *Homegrown Music 1997* rel. 1998 (produced by George Graham, WVIA Studios); *MANDALA* (released November 1999); *Cadillacs & Tarantulas (released March 2002)*; *Bloomsburg to Bangladesh (2004)*; Has also worked with Tom Dennehy.

REFERENCES

Kristina Remish

Project Specialist, Geisinger Diversified Services

2272 State Rt 42 Millville, PA 17846

(570) 458-4022 home; (570) 271-8122 work

Marge Baranowski

Coventry Health Care

Accounts Receivable/Collections Manager

7922 Jefferson, Hummelstown, PA 17036

(717) 540-6369 work; (717) 561-8835 home

mbaranowski@cvty.com

Seth Isenberg

General Manager: Journal Newspapers, Inc.

211 Main Street, White Haven, PA 18661

(570) 443-9131 work; (570) 427-4433 home